

Background

The Chicago Community Catalyst Fund (the “Company”) is a limited liability company formed under the laws of the State of Illinois.

The Company has been created as a pooled investment vehicle and expects to receive capital contributions from the City of Chicago (the “City”). The Company may also receive capital contributions from other third-party private investors. The Company’s general objective is to increase the overall amount of capital available for investment throughout the City and to generate returns commensurate with the City’s overall investment portfolio returns (as described herein, the “Investment Objective”). The Company seeks to achieve this objective by investing its capital with one or more investment managers (each, an “Investment Manager”), which will, in turn, invest the capital in businesses or organizations to achieve one or more of the following goals in the seventy-seven (77) community areas designated in the Municipal Code (“Community Areas”): (1) sustain local economic growth; (2) support improvements to public infrastructure; (3) stimulate job creation and development; (4) catalyze commercial, residential and industrial growth and development in economically underserved Community Areas; (5) increase attractiveness for job creation and retention; and (6) increase accessibility for Community Areas to capital funding (the “Investment Goals”). For more information, please refer to [ChicagoCatalystFund.com](https://chicagocatalystfund.com).

As such, the Chicago Community Catalyst Fund is hereby issuing a non-binding request for information (“RFI”) to solicit proposals from qualified Investment Managers.

This RFI is issued solely for information and planning purposes – it does not constitute a Request for Proposal (RFP) or a promise to issue an RFP in the future.

RFI Timeline (all subject to change at the discretion of the Chicago Community Catalyst Fund):

- RFI Issued: November 11, 2020
- Due Date to Submit Written Questions: November 18, 2020
- Due Date for RFIs: December 11, 2020

Submission: The Chicago Community Catalyst Fund’s investment consultant, Marquette Associates, Inc. (“Marquette”), shall oversee the RFI process. If your firm is interested in submitting a proposal, you must submit an electronic copy of the complete proposal by December 11, 2020 to openrfp@marquetteassociates.com.

Any proposal received after the due date and time will not be considered.



Investment Manager Request for Information

Product Class:
Product Name:
Data as of:

Marquette Contact: Ben Wright
Recipient Email: openrfp@marquetteassociates.com

I. Firm

1. Please provide the organization's name, and the name, title, address, phone number, fax number, and email address of the individual who will be our primary contact.
2. Please provide the year your firm was established and give a brief history of your firm.
3. Please provide the address and website of the firm's headquarters and all branch offices.
4. Please comment on the financial solvency of your firm. Do you have any firm debt? What is the minimum asset level required for your firm to remain profitable?
5. Please provide a brief description of your firm's plans for growth, such as asset growth, personnel growth, succession planning, over the next 3-5 years.
6. Please give succession plans for key employees if retirements are planned within 5 years.
7. Please provide for the past 5 years the firm's level of AUM, Annual Capital Deployed, number of active investments, along with the number of individuals on the investment team:

	2015	2016	2017	2018	2019
AUM					
Annual Capital Deployed					
Active Portfolio Companies					

II. Ownership

8. What is the current ownership structure of the firm? Please include employees at all levels.
9. Are you a registered minority (at least 51% minority/woman owned) investment manager? If so, please attach state or local registration.

III. Investment Professionals

10. Please provide brief biographies and educational background of the investment professionals on this strategy. List percent of ownership by the investment professional, and which products they worked on.
11. Please highlight whether at the current firm or at a prior entity, which of your investment professionals have experience working with Economically Targeted Investment (ETI) programs such as the Chicago Community Catalyst Fund. Please list the ETIs that these investment professionals have been involved with.

IV. Product Investment Process

12. Please describe the investment objective and strategy of the proposed Fund. Provide supporting documentation regarding your assumptions of the target market and the overall viability of the proposed strategy.
13. Please discuss the current market opportunity. Please describe the current opportunity set and how the compares to the opportunity set for prior funds.
14. Please describe your current or prior experience with Economically Targeted Investments.
15. Please describe a "typical" transaction. Where in the capital structure do you typically invest (debt, preferred equity, common equity, warrants, etc.)? In which asset classes do you typically invest? What is the range with respect to amount invested for typical transactions, and what is the typical time until interest or returns and principal are distributed or repaid?
16. Please describe how your investments will align with the Company's Investment Objective and Investment Goals. Do you plan to invest in Opportunity Zones?
17. Please highlight how your size and expertise could be advantageous for the Chicago Community Catalyst Fund.

V. Current Offering

18. What is the full name of the current or pending Fund offering? What is the vintage year of the Fund? What is the target size of the Fund? What is, or when will, the first closing of the Fund be, and at what commitment level? What is the projected final close? How can the Catalyst Fund access your strategy?

VI. Attachments and Disclosure

Please check off items included as attachments. If any **required** items are excluded, please indicate an alternate means for our review of requested items.

Required

ADV Part 1 & 2 (if applicable)

Marketing Presentation

PPM (if applicable)

Included?
